

ATTENTION LICENSEES: License Renewal Information

There are two methods to renew your RDH license(s):

1. The preferred method is through the online BreEZe computer system (see link button above). BreEZe will allow you to renew your license in real time and pay with a credit card.
2. Paper license renewal notices are automatically mailed to the licensee's address of record 45-60 days prior to the license expiration date. We suggest submitting the license renewal, survey, and payment *immediately* after receipt, as it can take 4-6 weeks to process the renewal.

Note: Please be advised, if your license does not update by its expiration date, it is *illegal to practice* with an expired license and further action may be taken against you. It is the licensee's responsibility to ensure they have a valid license to practice. You can verify your license status on our Home Page of the website under the License Search button.

ATTENTION APPLICANTS FOR LICENSURE

Applications for licensure and required documentation can be submitted through the online BreEZe computer system (see link button above). BreEZe will allow you to complete your application online and pay with a credit card. You will also be able to view the status of your application online.

The system allows you to complete the application in stages or at one time. If you decide to complete the application in stages, you must "save" the application each time in order to continue the application process at a later date. You can add additional documentation upon the next log in to continue the application process. If you accidentally "submit" the application before completion, the system will not allow you to continue the application process online. This will cause a delay as you must wait to receive a mailed deficiency letter from the DHCC office before you can submit the missing items.

You must attach all of the required documents (i.e. photo, National Board Scorecard, diploma, etc.) before you submit the online application. Once submitted, you can no longer attach documents through the online system.

NOTE: Be sure and choose the proper application for licensure.

- Recent graduates may apply for licensure by successful completion of the dental hygiene clinical examination offered by WREB or CRDTS.
- Out of State licensees may qualify for Licensure By Credential (LBC) if licensed for more than 5 years.
- RDHAP Application for licensure.

Paper Applications for Licensure

Please submit the application, all required documentation and fees all at once. Otherwise, it will be deemed incomplete, not processed, and returned to you for completion.

ONCE THE APPLICATION IS DEEMED COMPLETE, A LETTER WILL BE SENT NOTIFYING YOU OF YOUR ELIGIBILITY TO TAKE THE LAW AND ETHICS EXAMINATION.